

**DRAYTON PARISH COUNCIL  
OPEN SPACES & PROPERTY COMMITTEE MEETING**

---

Minutes of the meeting of the Open Spaces & Property held on **17<sup>th</sup> October 2024, 7:00pm** at King George V Pavilion, Drayton High Road, Drayton, Norwich, NR8 6AW.

**Present:** Cllrs. J. Anderson (Chair), C. Brown, G. Everett, T. Lee, K. Morgan.

**In attendance:** Amy Pinkham, Parish Clerk & RFO, 0 members of the public.

**Meeting opened:** 7:01pm

**MINUTES**

**1. To receive apologies and consider acceptance for absence.**

Apologies received and accepted for Cllr. A. Crotch and Cllr. N. Quinsey. The Committee agreed Cllr. J. Anderson would preside the meeting in the absence of the Chairman.

**2. To receive declarations of interest on matters to be considered at the meeting and consider requests for dispensation.**

None.

**3. To receive minutes of the meeting of the Open Spaces & Property Committee held on 4<sup>th</sup> July for approval [OSP1].**

The minutes were **AGREED** as an accurate record of the meeting and signed by the Chairman.

**4. To receive any questions or comments from members of the public on matters on the agenda.**

None.

**5. To receive Clerk's Report on Committee matters arising from previous meetings [OSP2].**

The Committee noted the report with no further questions or comments.

**6. To receive statement of receipts and payments to date and explanation of material variances comparing planned and actual expenditure [OSP3].**

The Committee received the report with no further questions or comments.

**7. To note update on the Pitch Maintenance Programme and consider recommendations [OSP4].**

The Committee **AGREED** to accept the grant offer to be signed by the Parish Clerk and Deputy Clerk.

The Committee **AGREED** to appoint the Deputy Clerk and the Parish Ranger as the two representatives to complete the required course as a pre-claim condition.

It was noted that it would be helpful to publicise the maintenance programme in the community.

**8. To note update on 3g Pitch Management and consider recommendations [OSP5].**

The Committee **AGREED** to undertake a full review of the management of the 3g pitch as presented.

**DRAYTON PARISH COUNCIL  
OPEN SPACES & PROPERTY COMMITTEE MEETING**

---

The Committee **AGREED** to recommend an Earmarked Reserve for 3g income for approval by Council at the annual budget meeting.

**9. To receive feedback from Larry Gray Fair and consider recommendations [OSP6].**

The Committee **AGREED** to undertake a review of the arrangements for the Larry Gray Fair as presented and to notify the complainants accordingly.

**10. To receive draft Hire Charges for 2025-26 and consider recommendations for amendment [OSP7].**

The Committee **AGREED** to recommend the 2025-26 Hire Charges as presented for approval by Council at the annual budget meeting subject to a comparative review of rates at similar facilities.

**11. To receive draft budget for 2025-26 and consider recommendation for approval by Council [OSP8].**

The Committee **AGREED** to recommend the 2025-26 budget for Open Spaces and Property Committee as presented for approval by Council at the annual budget meeting subject to the following changes; to double the mole provision for both KGV and Longdale, to remove cricket nets and replacement bollards, to allocate £2,500 budget for play goals and £1,000 budget for car park consultancy fees and £250 budget for soil bin, to transfer £5,000 towards pitch improvements and transfer £10,000 towards replacement play area costs and transfer £8,000 towards 3g surface replacement.

**12. To note exchange of information**

The Committee noted it thank to Cllr. J. Anderson for chairing the meeting.

**13. To note the date and time of the next meeting is scheduled to take place on Thursday 23<sup>rd</sup> January 2025 at 7:00pm at KGV Pavilion.**

Noted.

**Meeting closed: 8:48pm**