

DRAYTON PARISH COUNCIL

Council members are summoned to attend a meeting of Drayton Parish Council to be held on **Thursday, 12th December 2024, 7:00pm** at King George V Pavilion, Drayton High Road, Drayton, Norwich, NR8 6AW, for the purpose of transacting the business outlined in the agenda below.

Members of the press and public are invited to attend.

Amy Pinkham
Parish Clerk & RFO

Date of Issue: 6th December 2024

AGENDA

1. APOLOGIES

- a) To receive apologies and consider acceptance for absence.

2. DECLARATIONS OF INTEREST

- a) To receive declarations of interest on matters to be considered at the meeting and consider requests for dispensation.

3. MINUTES

- a) To receive minutes of the meeting of the Council held on 14th November 2024 for approval. **DPC1**
- b) To receive minutes of the budget meeting of the Council held on 5th December 2024 for approval. **DPC2**
To follow

4. PUBLIC FORUM

- a) To receive any questions or comments from members of the public on matters on the agenda.
- b) To receive report from County Councillor: Cllr. T. Adams.
- c) To receive report from District Councillor for Drayton North: Cllr. A. Crotch.
- d) To receive report from District Councillor for Drayton South: Cllr. P. Auber.
- e) To receive reports from any other public bodies.

5. MATTERS ARISING

- a) To receive updates on Council matters arising from previous meetings. **DPC3**
- b) To note the next meeting of the Town and Parish Council Forum is scheduled for Tuesday 7th January 2025 at 1:00pm.

6. PLANNING MATTERS

- a) To consider response to planning applications as follows:
 - i) **2024/2975:** Land North of Drayton High Road East of Sidney Bunn Way The Lodge Drive (Works to TPO trees)
 - ii) **2024/3401:** Mevagissey 21 Hurn Road, NR8 6DD
 - iii) **2024/3428:** Land adjacent Bradshaw Road (Works to TPO Trees)

Council Members: Cllrs. J. Anderson, C. Brown, A. Crotch (Vice-Chair), J. Edwards-Smith, G. Everett (Chair), H. Kisby, T. Lee, K. Morgan, N. Quinsey, A. Taylor and S. White.

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- iv) **2024/3517:** 11 Drayton High Road, NR8 6AH
- b) To note planning decisions by South Norfolk and Broadland District Council as follows:
 - i) **2024/1653:** Land at Manor Park – Approval with no Conditions (delegated)
 - ii) **2024/2467:** 2 Manor Farm Close, NR8 6EE – Approval with Conditions (delegated)
 - iii) **2024/2817:** Drayton and St. Faiths Medical Practice, 8 Manor Farm Close, NR8 633 – Approved (Delegated)
 - iv) **2024/3238:** The Woodlands, 65 Hall Lane, NR8 6DP – Approval with Conditions (Delegated)
 - v) **2024/2689:** 20 Layton Close, NR8 6EB – Approval with Conditions (Delegated)
 - vi) **2024/3266:** 3 Drayton Lodge Park, NR8 6AT (Works to TPO trees) – Approval with Conditions (Delegated)

7. FINANCIAL MATTERS

- a) To receive bank reconciliation for approval. **DPC4**
- b) To receive list of receipts and approved payments for November 2024. **DPC5**
- c) To receive list of payments for authorisation. **DPC6**
- d) To receive the Internal Audit Engagement Letter for signing. **DPC7**

8. FINANCE & GENERAL PURPOSES COMMITTEE

- a) To note no meeting of the Committee since the last meeting of the Council.

9. OPEN SPACES & PROPERTY COMMITTEE

- a) To note no meeting of the Committee since the last meeting of the Council.

10. ENVIRONMENT & HIGHWAYS COMMITTEE

- a) To note no meeting of the Committee since the last meeting of the Council.

11. STAFFING COMMITTEE

- a) To note no meeting of the Committee since the last meeting of the Council.

12. OTHER MATTERS FOR DISCUSSION AND DECISION

- a) To consider proposal to write to the rate payer for the empty property on the corner of Pond Lane and School Road to tend to the upkeep and maintenance of the property. **DPC8**

13. EXCHANGE OF INFORMATION

- a) To note any other matters raised.

14. UPCOMING MEETING DATES

- a) Parish Council meeting Thursday 16th January 2025.